



**KNIGHTS  
OF COLUMBUS®**  
**Council 14130**  
**299 Colony Blvd**  
**Lexington, KY 40502**

**Donation Request Guidelines**

The Knights of Columbus are committed to helping the church grow and supporting other community organizations. We are pleased to do our part to assist your non-profit group in achieving their goals. Requests will be submitted to the Treasurer of Council 14130 who will present it to the Donation Request Committee for consideration. Requests will follow the guidelines below to be eligible for consideration:

- All requests must be submitted in writing using the Donation Request Form (see below).
- All requests must be received a minimum of 45 days in advance.
- All requests will also be assessed for their community benefit and how it will help grow the Catholic Church or further the Kingdom of God.

**DONATION REQUEST FORM**

**ORGANIZATION**

Name of Organization/Charity: \_\_\_\_\_

Donation Amount: \_\_\_\_\_ Date donation is needed: \_\_\_\_\_

Please describe your organization, whom it benefits and what the money is to be used for:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Main Contact Name \_\_\_\_\_

Main Contact Title \_\_\_\_\_

Main Contact Phone/Email \_\_\_\_\_

Have the Knights provided a donation for your organization in the past? Yes  / No   
 If yes, when?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Will this donation be your only source of funding? Yes  / No

SIGNATURE

PRINTED NAME

DATE

**Once your request has been received:**

- You will receive a confirmation email that your request has been received.
- Requests are reviewed on a monthly basis and so one can expect an answer in about 30 days.

**INTERNAL PURPOSES ONLY:**

Date request was received: \_\_\_\_\_ Email confirmation sent on: \_\_\_\_\_

Request Approved  \_\_\_\_\_ Request Denied  \_\_\_\_\_

Date of notification: \_\_\_\_\_